



# THE CHURCH NETWORK™

*Don't Go It Alone.*

## Professional Training and Standards

Powered by NACBA

### Registration for Entering the CCA Certification Program

*(To be submitted to start the certification process along with \$25 registration fee and a copy of your job description)*

Title	First Name	Middle Name	Last Name
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Church/Organization

Address

City / State / Zip

E-mail

Telephone Work

Home

Cell

Date 1st employed as a CBA

Denomination of employment organization

I plan to achieve the residential requirements for certification as a Certified Church Administrator through the following program: (Place year(s) you plan to attend or have attended.)

- |                              |                                |
|------------------------------|--------------------------------|
| 1. ACBA-Nashville            | 3. Union Presbyterian Seminary |
| 2. Dallas Baptist University | 4. United Theological          |

Seminary Note: *You must correspond with the school of your choice for enrollment in their seminar.*

**SUBMISSION OF A COPY OF YOUR JOB DESCRIPTION WITH THIS FORM IS REQUIRED.**

### PLEASE NOTE:

- A. When writing to PT&S, note at which Certification Center(s) you are enrolled.
- B. Keep PT&S advised of your address and progress in study.
- C. The Church Network office must receive certification recommendation forms, application forms, all CEU documentation and processing fees by June 1st of the calendar year you plan to be certified.
- D. The PT&S Committee must receive your project for certification by June 1st of the calendar year you expect to be certified at the Annual Conference (attendance at conference is not required).
- E. Retain copies of everything sent to the PT&S Committee, i.e. applications, examinations, letters, etc.
- F. Certification is granted for a four year period. Individuals must complete retention each subsequent four years (see retention documents for details).

***The Church Network reserves the right to publish your project in future association publications. Copyright of completed project submitted to The Church Network remains with the author. In submitting the project for certification the author licenses The Church Network to use the project as a benefit of membership and to sell copies to non-members.***

A non-refundable fee of twenty-five dollars (\$25.00) payable to The Church Network is required with this registration for entering the certification program. This fee, paid to The Church Network, is for certification by The Church Network only.

Credit Card	Card Number	EXP	CHECK ENCLOSED
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Exact name on card

CVD Code

Signature \_\_\_\_\_