



# CHURCH WORK APP

# User Guide



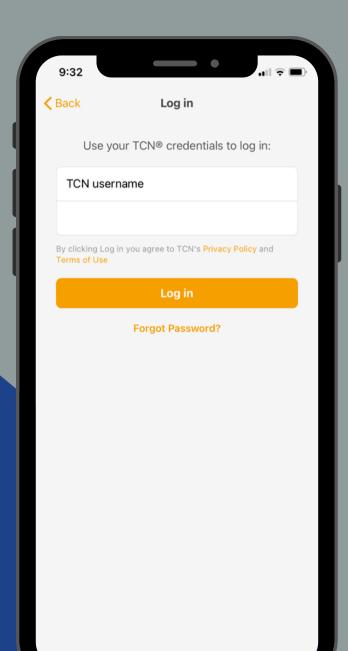




#### Download

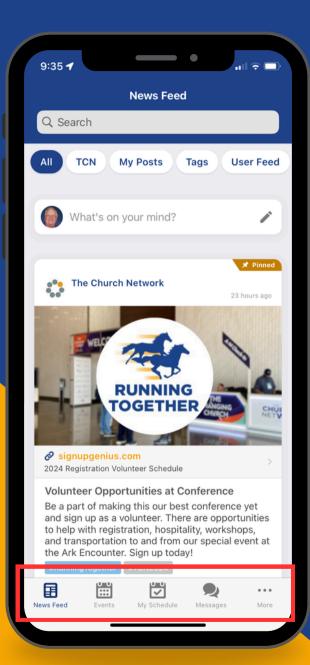
Search "Church Work" in the App Store or Google Play Store.
Or scan the QR code below.





# Sign in

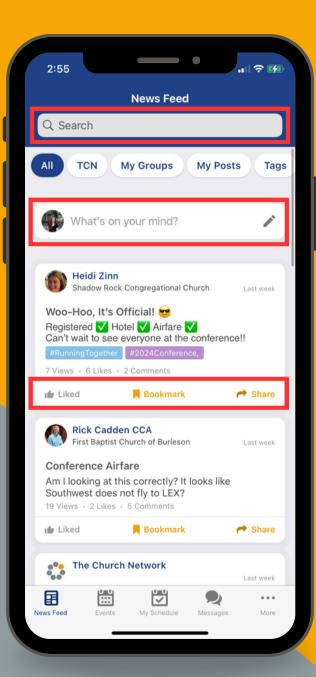
Use your TCN login credentials to sign into the app. If you need assistance with your login, email info@thechurchnetwork.com



# **Navigation Bar**

Located at the bottom of your screen is the navigation bar.

- News Feed
- Events
- Schedule
- Messages
- More

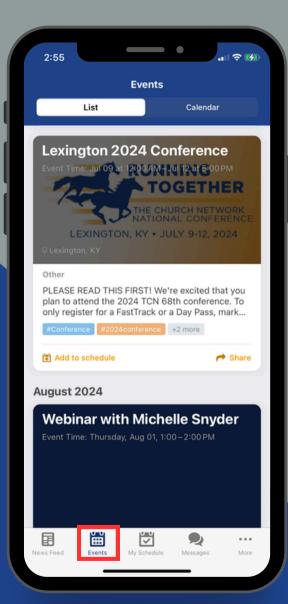


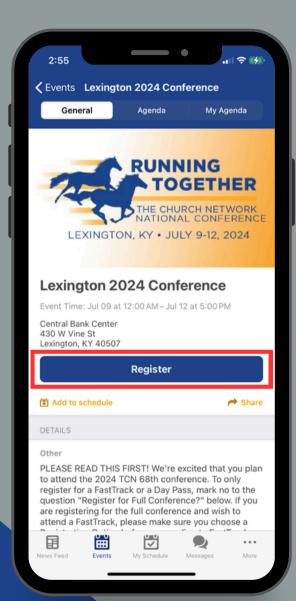
#### **News Feed**

Create a post and share on the feed.

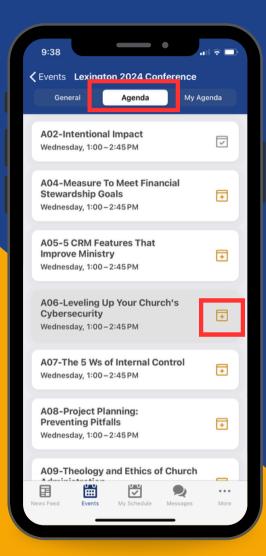
Search posts through hashtags, topic or profile.

Interact with posts from others. Tap into a post to comment.



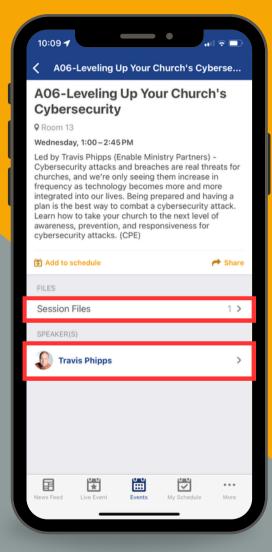


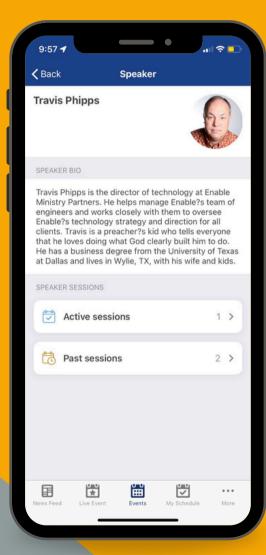
Here you'll find all upcoming events.
Tap into an event to learn more, see the full schedule, view the attendee list, and register right here in the app.



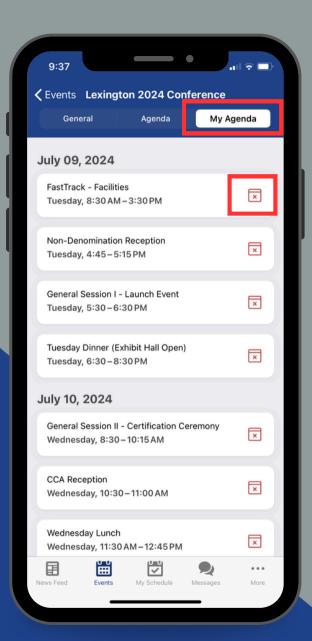


Within the event, select agenda at the top to see all sessions available. Click the plus + button on a session to add to your agenda, calendar, or both.

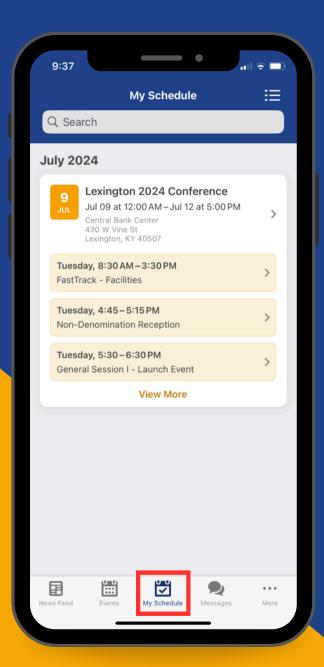




Tap on a session to learn more. Here you'll find available session files and speaker information.

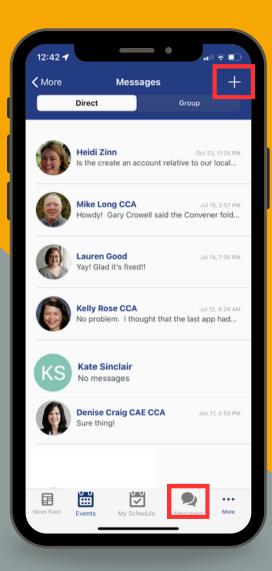


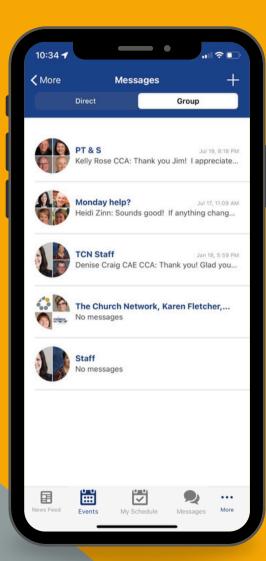
Select My Agenda to see a schedule of all sessions you added. Remove a session by tapping the X button.



# My Schedule

My Schedule will show all upcoming events you are registered for with a preview of your chosen sessions.

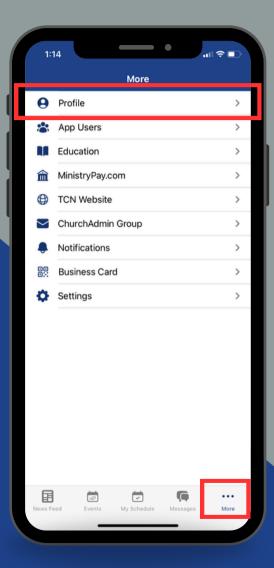


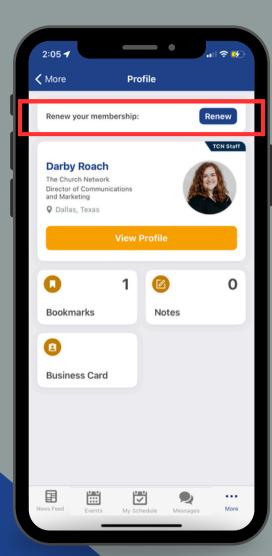


## Messages

Under the messages tab, you can view all your previous conversations. You can start a new conversation by tapping the plus + button.

Select the group tab at the top to see all group messages and start new group conversations.

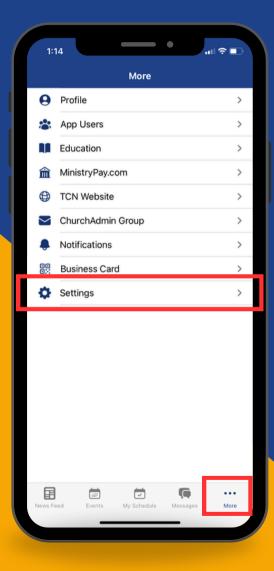


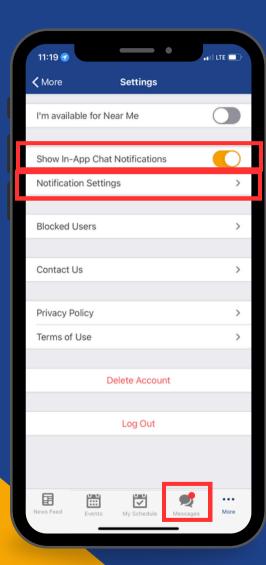


#### More

Under the More tab,
you'll find your user
profile where you can
renew your TCN
membership, access
bookmarked app
content, and take notes.

You'll also find links to additionalTCN recourses that an be accessed right here in the app

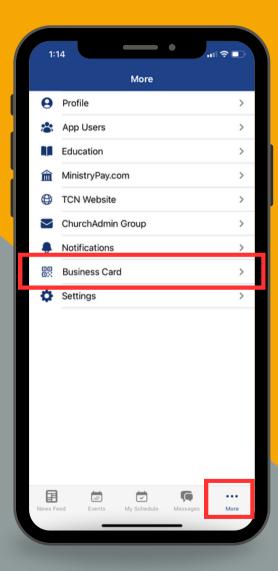


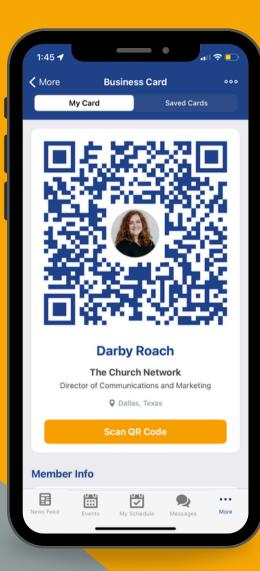


#### More

Select Settings to turn on app notifications.

Turn on Show In-App
Chat Notifications to
show when you have a
new message in the
app.



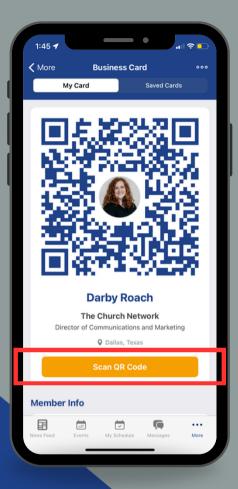


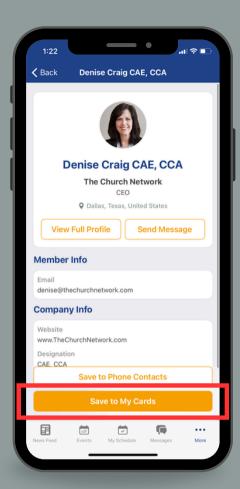
#### **Business Cards**

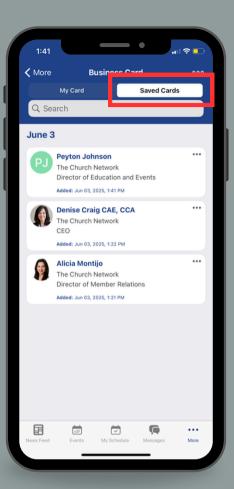
You can find your digital business card under the more tab.

This is a scannable card that has your name, organization, email, work phone, and website.

This is a wonderful resource for networking at Conference.



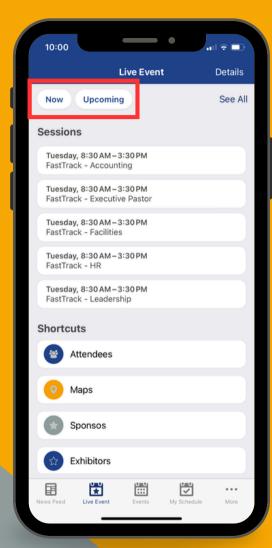




## **Saved Cards**

You can connect with others by clicking the scan button, scanning their QR code, and saving their card. You have the option to save to the app or to your phone contacts. View your saved cards by selecting the option at the top of the screen.





#### **Live Event**

During an event, you'll see a new tab. This Live Event tab will show you all upcoming sessions and provide quick access to event resources.