



# THE CHURCH NETWORK™

Don't Go It Alone.

## Certified Church Administrator Certification Retention Checklist

√	Requirement	Date	CEU	Session Title	Date	CEU	Session Title	Date
<input type="checkbox"/>	Retention Application							
<input type="checkbox"/>	Application Fee Paid							
<input type="checkbox"/>	4.0 CEUs							
<input type="checkbox"/>	Senior Minister Rec.							
<input type="checkbox"/>	Lay Leader Rec.							
<input type="checkbox"/>	Self Reflection							

Certification Date \_\_\_\_\_

Retention Deadline \_\_\_\_\_

Scan the QR code for the retention guidelines.



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Email us at [info@thechurchnetwork.com](mailto:info@thechurchnetwork.com)

#### Retention FAQs

CEUs towards retention start accumulating the February of the certification/retention year.

All retention requirements are due to **TCN National Staff** on the **Feb 1** of the retention year.

**Retention year = certification/retention year + 4years.**