



Introduction

Thank you for your interest in The Church Network's **National Registered Continuing Education Provider** (NRCEP) Program. The program is a premier comprehensive continuing education program related to administration in the local church. It is designed to enhance the ongoing professional development of The Church Network members and other ministry professionals, through the offering of quality learning experiences. NRCEP CEUs qualify for CCA certification and certification retention; as such your partnership is vital.

New applicant organizations will not be active providers until their application, including the required course submission(s), has been reviewed and approved. Once an organization is approved The Church Network organization and course review process may take place in a three year cycle. In addition, there will be yearly registration fees associated with enrollment in the NRCEP program. Approval will be effective from the original approval date provided that the approved organization remains in good standing as a National Registered Continuing Education Provider during this period.



Professional Training and Standards

Powered by NACBA

The Church Network National Registered Continuing Education Provider is a program designed to enhance the ongoing professional development of The Church Network members, local Chapter members and other persons directly related to the operation of churches as well as provide the necessary continuing education for The Church Network certification process.

Program Objectives

The overall goals of the NRCEP are:

- To support the professional development of individuals holding or wishing to obtain the Certified Church Administrator designation (CCAs), The Church Network members and congregations by providing quality education opportunities.
- To provide educational opportunities for individuals seeking to obtain their CCA or maintain their certification under The Church Network.
- To establish appropriate criteria and policies permitting The Church Network to provide recognition to qualifying providers of education in the field of church administration.
- To provide a foundation for a cooperative effort between The Church Network and the education and training community.
- To create a forum for the exchange of ideas and best practices, and foster the growth of the professional field of church administration.
- To provide information via The Church Network website, of NRCEP – sponsored programs for education in church administration.

CEU Certified NRCEP Program Benefits

<ul style="list-style-type: none">● Permission to publicize your organization as a NRCEP
<ul style="list-style-type: none">● License to appropriately use the official NRCEP logo in promotional and course materials consistent with program policies.
<ul style="list-style-type: none">● Authorized to issue CEUs for all courses that are registered. These units are able to be used for obtaining or maintaining CCA credentials.
<ul style="list-style-type: none">● Posting your <i>organizations logo</i> with your Provider Profile and listing as a provider of training on The Church Network education web pages.
<ul style="list-style-type: none">● Web links directly to your website and/or course options
<ul style="list-style-type: none">● Linking to The Church Network website. Registered providers are encouraged to link to The Church Network home page and / or certification page
<ul style="list-style-type: none">● Listing in The Church Network INSIGHT as a registered provider.
<ul style="list-style-type: none">● Each organizations primary contact will receive the monthly The Church Network THELINK and quarterly The Church Network INSIGHT.
<ul style="list-style-type: none">● Advertising in select publications at The Church Network's discretion.
<ul style="list-style-type: none">● Opportunity to participate in the NRCEP annual web-based meeting of providers. (Usually in the Spring.)
<ul style="list-style-type: none">● <i>Complimentary registration</i> to annual Forum to be held at the association annual meeting and/or Regional Meeting as designated by the association. NRCEP providers are responsible for all other expenses related to attending the forum.
<ul style="list-style-type: none">● Opportunity to receive The Church Network Award of Excellence in continuing education.

ANNUAL FEE \$500

Training programs must fall under one or more of the topic areas from The Church Network's Domains of Knowledge:

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| a. Personnel/Human Resource Management | h. Communication and Marketing |
| b. Staff Development | i. Strategic Planning |
| c. Congregational Leadership | j. Financial Management |
| d. Theology of Stewardship | k. Stewardship of Self |
| e. Office Management | l. Legal & Tax Matters |
| f. Information Management | m. Christian Perspectives & Theology of Church |
| g. Property Management | n. Theology and Ethics of Church Administration |

The content of course or educational training offered shall be substantially consistent with the concepts and terminology of The Church Network. Theories and practices different from those described shall be clearly identified as such to course participants.

Instructors must demonstrate expertise in the requisite field by such qualifications as formal education, experience, or other recognized credentials appropriate to the subject matter.

At least one CCA, other than the primary author, may review and approve the complete content of courses registered under the NRCEP program. Supervision of the course offerings are ultimately under the supervision of PT&S.

The course should be designed around clearly identified, learning objectives. Course material should be clearly worded and arranged in a logical manner that facilitates achievement of the learning objectives.

To ensure that participants are awarded the appropriate number of CEUs upon completion of a course, and that assignment of CEUs is uniform throughout the program, CEU values of course shall be assigned based on The Church Network's method of contact hour equivalencies (after first 50 min. of continuous educational instruction which = 0.1 CEU, all additional minutes are added with the first and divided by 600.).

Course Evaluation and Improvement

The provider shall, on a continuous basis, evaluate each course being offered for CEU credit in order to determine the degree of success in meeting learning objectives and participant expectations. The provider shall use this information to make improvements in future course offerings or product development. The Church Network reserves the right to independently survey participants of NRCPE courses.