



THE CHURCH NETWORK™

Don't Go It Alone.

Certified Church Administrator Certification Requirements Check-List

Start Date _____

Completion Deadline _____

Certification Centers

Virtual Center Registration for **Module B** is now open!

Core Module B: Jan 11, 2024-Feb 29, 2023
(these dates subject to change.)

Topics covered:

- Financial Issues – Accounting
- Financial Issues – Budgeting
- Legal and Tax Issues
- Facilities and Property Issues

Online seminars will be offered during the day, 12-3p EST.

For details, contact

Dr. Marilyn Johns at marilyn@thechurchnetwork.com or
Follow the QR code & click on **Certification Centers**.

E-Learning Lab

Check out the E-Learning lab on our website for access to quality webinars and recordings that can count towards your learning hours from the comfort of your home!

Save The Date

The 68th National Conference
Lexington, KY



✓ Requirement	Date
Registration Form Submitted	
Registration Fee Paid	
Module A	
Module B	
4.0 CEUs Including .8 in required courses	
Project—Draft	
Project—Reviews	
Project—Approval	
Senior Minister Recommendations	
Lay Leader Recommendations	
Certification Application	
Application Fee Paid	
Obtained 3 years & 6,000 hours experience in church administration	



Scan the QR code for forms and more information about our certification process.

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Email us at info@thechurchnetwork.com

All coursework, CEUs, applicable forms and processing fees **must be submitted to TCN by Feb 1** of the year in which the candidate is to be certified.

For projects, submit to your **center director** by March of certification year.



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Certified Church Administrator
CEU Tracker

Start Date _____

Completion Deadline _____

CEU	Session Title	Date
0.2	Theology & Ethics (required)	
0.2	Self-Care for Administrative Leaders (required)	
0.2	Technology Part 1 (required)	
0.2	Technology Part 2 (required)	

CEU	Session Title	Date
	<i>Total</i>	